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Section 1: Activities Association

The Queen of All Saints Activities Association is a group of men and women who provide a vehicle for recreation and development for the youth of the parish. Within an atmosphere of compassion and respect the activities association's goal is to support and organize various activities conducted at Queen of All Saints.

Section 2: Athletic Program

This is a program designed to teach and promote athletics as a team sport. The sponsored sports are baseball, softball, soccer, basketball, volleyball, lacrosse and golf.

Section 3: Purpose

Our goal is to provide a Christian atmosphere for all children participating in athletics from pre-kindergarten through high school. All coaches are expected to foster a positive environment and encourage cooperation and team spirit.

Section 4: Articles of Organization

- A. Membership - Membership consists of all parents/legal guardians and other registered parishioners who desire to assist in the conducting of the activities or athletic programs.
- B. Participation – All children are eligible to participate in the program providing he/she is of proper age, lives within the parish boundaries or is a registered parishioner. Participation in a sport requires the completion of the registration process through our on-line program at www.qasaa.org. A registration fee and work duty assignment are required, along with agreeing to the terms set forth for registration completion. Registrations received after the registration deadline will be assessed a late fee. The refund policy is defined on our registration link under Terms & Conditions at www.qasaa.org. Exceptions to late fees and refunds can be approved by the Athletic Director.
- C. Officers (Executive Board)
 - President – This is a 3 year term. The candidate is recommended and elected by the AA board. The president presides over the executive board and the AA board. He or she presides over all fundraising and athletics.
 - Vice-President – This is a 3 year term. The candidate is recommended and elected by the AA board. He or she assumes the position of President if the position is vacated. He or she assists in presiding over all fundraising and athletics.
 - Treasurer – This is a 3 year term. The candidate is recommended and elected by the AA board. He or she is responsible for the financial operations of all activities and serves as the

liaison between the AA and the parish rectory. Monthly reports will be given to the executive and AA board as to the status of the association finances.

·Secretary – This is a 3 year term. The candidate is recommended and elected by the AA board. The Secretary is responsible for documenting the minutes of all executive, board and general meetings.

Section 5: Meetings

- The Queen of All Saints Activities Association (QASAA) Board consists of parishioners who desire to lead/direct a sport, fundraiser or activity.
- The QASAA board meets on the second Tuesday of every other month. Board members and special guests invited by the executive board are welcome to attend.
- The QASAA general meeting meets on the fourth Tuesday of every month, with the exception of June, July and August. The general meeting is welcome to all members and participants of the QAS Activities Association.
- The annual election meeting is held on the second Tuesday of January, of each year, to vote on executive board members whose term has ended. Each person in attendance shall have one vote. In the event of a tie the President shall have one additional vote to determine the result.
- All meetings are organized by and presided over by the association President. The association's VP will preside in the President's absence.
- Votes must be brought forth to the group as motions, which need to be seconded. Votes can only be taken place during a board meeting or special meeting requested by a board member.
- Each member in attendance, providing they are board members, shall have one vote. A simple majority determines the result. In the event of a tie the President shall have one additional vote to determine the result.

Section 6: Managers and Coaches

As leaders, they have the responsibility for setting a Christian example and setting forth the policies of this program. They are required to conduct themselves in a manner conducive to the ideals and in cooperation with the philosophy of the Catholic Youth Council (CYC). Managers and Coaches are responsible for the actions of their players and fans. Those found to be non-compliant with the policies of this association can be removed by the QASAA.

In support of Queen of All Saints parish, whose mission is to make Christ known through word and deed, managers and coaches should NOT schedule practices or games that conflict with the Parish School of Religion (PSR) classes for members of their team. If such a conflict arises the manager is required to reschedule the practice or game on a day which there is no conflict with PSR for members of their team.

All managers and coaches must complete the mandatory CYC requirements prior to coaching any practice or game. CYC requirements are :

- Attend a “Protecting God’s Children” class
- Attend the “Coaching To Make A Positive Difference” class
- Agree to the Archdiocese “Code of Ethical Conduct” policy
- Allow for the Archdiocese child abuse background check

Additionally:

- All managers, coaches and players are required to have an official CYC identification card, with the exception of the instructional programs. Managers have the option of having their CYC card or Coaching Concepts card.
- Managers are responsible for all players on the roster and the accuracy of the information. Managers and coaches will be held accountable as to the statements of age on the ID card and roster.
- Managers and coaches must adhere to the CYC policy for playing time for all players. All eligible players must play a minimum of 25% of the game duration unless the player has been reprimanded or injured.
- Managers and coaches are PROHIBITED from soliciting players with the purpose of “stacking” a team.

Section 7: Conduct

- All that is dishonorable and unsportsmanlike is particularly and expressly condemned. The manager, coach, player, spectator or team guilty of such violation can be removed at the discretion of the district/game officials. Managers, coaches, players and teams may be further penalized by the district and/or QAS Activities Association Executive Board.
- Upon failure of any manager, coach, player or team to comply with any requirements of the CYC constitution, playing rules, by-laws or philosophy of the CYC, the Executive Committee of CYC and the Executive Board of QASAA shall have the authority to expel any such person(S) or group(S) from the organization. The QASAA Executive Board reserves the right to determine additional punishment for failure to follow the above expectations.
- Any manager or coach, directly or indirectly, approaching a player of another team, with the purpose of inducing him/her to leave that team, is in violation of this policy and is subject to punishment.

Section 8: Rules of conduct to be adhered to by all participants

- **Unsportsmanlike** - Unsportsmanlike conduct will not be tolerated by any participant at any time.

- **Respect for Authority** – Game officials are the representatives of the CYC and shall receive the proper respect from coaches, players and spectators.
- **Profanity** – Foul language will not be tolerated by any coach, player or spectator.
- **Alcoholic Beverages & Tobacco** – Alcohol and tobacco are prohibited on or near the bench. Coaches are prohibited from consuming alcohol and smoking during a game.

Section 9: By-Laws

- A. All coaches and players must be registered on an official CYC team roster prior to participating in any league game. Once added to the roster the player becomes a member of the team and cannot change to another team without approval from the Lay Director, Athletic Director and CYC Sport Chairperson.
- B. Team formation is completed by the Lay Director of each sport. All attempts are made to equally balance a team among the day schools (QAS, Point, Rogers, Wohlwend, OMS) at the time they are first formed. During the registration process parents can request a specific team, manager or friend to play but there is no guarantee the request will be granted. Once a player is assigned to a team he/she will remain on the same team provided the team remains together, unless it is determined by the Lay Director a change is needed. If a player is classified a “closed” player and assigned to an “open” team, he/she has the option of moving to a “closed” team. There is **NO GUARANTEE** a player will be assigned to the team requested.

There are minimum age requirements for each sport. If a Lay Director discovers that a child has been intentionally registered for a sport, yet they are too young, the child will be removed from the roster and NO refund will be given.

Minimum Age Requirements by Sport:

T-Ball	In Pre-K during Registration, Playing Spring/Summer Prior to K
Soccer	In Pre-K during Registration (can be 3yrs old)
Volleyball	Registering at end of 2 nd grade to play in 3 rd Grade
Intramural Basketball	Summer prior to 2 nd Grade
CYC Basketball	Currently in 3 rd Grade
Golf	Currently in 3 rd Grade

Some instances require the Lay Director to significantly change the landscape of a team. Examples of this are in 5th grade when teams are required to declare “Open” or “Closed” or the consolidation of the total number of teams due to player attrition. In the case of significant

roster changes the Lay Director will consult with the QASAA Executive Board and respective coaches to ensure the decisions are made in the best interest of the children.

The Lay Director and Executive Board of the Activities Association reserve the right to overrule the above team formation policy if it is deemed necessary.

TEAMS WILL NOT BE RANKED AND TEAMS TRYOUTS WILL NOT BE ALLOWED.

- C. Revisions to official CYC rosters must be completed through a supplemental roster and approved by the South County District Chairperson. Reassigned players and late registrants are examples of revisions that require supplemental approval. The QASAA will follow the Archdiocese guidelines for player reassignment.
- D. **INTRAMURALS:** The Queen of All Saints Activities Association (QASAA) Intramural Sports Program (ISP) is defined as entities or parishes participating in organized sports programs outside the direct view of the Catholic Youth Council (CYC) Athletic Association Archdioceses of St. Louis, but in association with QASAA and in the spirit of competition represented by the CYC Athletic Association.

Generally and for the purpose of clarity, the QASAA ISP’s intent is to operate within the spirit and philosophy of the guidelines set forth in the Constitution of the CYC Athletic Association of St. Louis.

All coaches and players participating in a non-CYC, intramural sports program (ISP) sponsored by the Queen of All Saints Activities Association are required to be registered within the program. This registration takes place along with the complimentary CYC sport and utilizes the same system and times for registration.

Coaches, players and parents participating in a QASAA ISP are expected to follow the same rules of conduct listed in sections 7 & 8 of this policy. Failure to do so can result in disciplinary action by the QASAA.

Section 10: Roster Sizes

Sport		Minimum	Full	Maximum
U5 Soccer		3	6	8
U6 Soccer		5	9	12
8 v 8		8	10	12
CYC Soccer		11	16	18
CYC Baseball/1st/2nd		9	12	14
CYC		10	13	15

Softball/1st/2nd				
CYC Basketball		5	8	10
CYC Volleyball		6	9	9

Exceptions to roster sizes will be determined by the Lay Director and Athletic Director. All attempts will be made to form additional teams if more than the maximum number of children register. If a new team cannot be formed the registrants will be placed in the CYC pool for placement on another parish team.

Section 11: Parochial Division

The intent of the Parochial Sports Program is to allow players who attend a Catholic Parish Day School or Catholic Parish School of Religion (PSR), to participate for their Catholic Parish team against other similarly formed teams. A Parochial team must be formed first from those who are enrolled in their Catholic Parish Day School or Catholic PSR. The Parochial team must be offered to all eligible players in 6th, 7th and 8th grade who might, or do, have an interest. After all Parishioners are selected, reassignments will be considered on a need and/ or geography basis.

A Program that conducts tryouts to form a parochial team will NOT receive any reassigned players if any Parishioner who attended the tryout was not selected for the team. A program that uses invitations to form a parochial team must extend the invitation to all interested students and publish the invitation in the church bulletin and/or school newsletter. Proof of the tryout announcement and tryout registration sign-in sheet are to be submitted to the South County District CYC Chairperson.

Children that do not attend the Parish day school or PSR are allowed to participate on a parochial team with approval from the Sports Lay Director and Athletic Director. The approval of such players comes with team limitations determined by the South County CYC District. For more information consult the QAS AA Athletic Director.

Section 12: Facilities

Concessions are an important source of revenue for the QASAA. Spectators are prohibited from bringing their own beverages, snacks and/or coolers onto the premises. Parents of all participants are required to complete their assigned work duty as part of the registration terms of agreement. During work duty people are expected to conduct themselves in a Christian manner.

The athletic fields are to be utilized by QAS teams ONLY, for the purpose of practicing and playing CYC league games. Teams not deemed QAS/CYC teams, such as club soccer, baseball and softball teams, are prohibited from using the fields. The QASAA reserves the right to allow the fields to be used for events

that benefit the Activities Association and the children participating. A written request to use the fields can be submitted to the Athletic Director for consideration by the QAS Activities Association.

Limbach Hall (gymnasium) use is coordinated through the parish rectory and can be reserved by contacting the business office.

Section 13: Trophy Policy

Trophies/Awards are funded by the QAS AA for teams, 5th through 8th grade, determined to be league/division, South County District and/or Archdiocesan Champions. The money allotted can be used to purchase a trophy or similar recognition.

League/Division Champions - \$6.00 per player on the official roster and supplemental roster

South County District Champions - \$8.00 per player on the official roster and supplemental roster.

Archdiocesan Champions - \$40.00 per player on the official roster and supplemental roster. A Championship banner will be displayed in Limbach Hall.

Section 14: Policy Changes and Exemptions

Members of the QASAA Board are exempt from sport registration fees and work duty assignments. Managers of teams are exempt from work duty assignments. Exceptions to the athletic policy are prohibited unless approved by the Athletic Director and QASAA Executive Board. Any revisions or amendments to the policy must be approved by the QASAA Board.

